



A neighborly community providing safe services, developing innovative partnerships, focusing on quality and life-giving opportunities

## PUBLIC CONCERN/SITUATION/REQUEST

DATE/TIME: \_\_\_\_\_

FROM (name and address): \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

WATER\_\_\_\_ SEWER\_\_\_\_ STREETS\_\_\_\_ PARKS\_\_\_\_ CODE\_\_\_\_ OTHER\_\_\_\_

NATURE OF REQUEST: PROBLEM \_\_\_\_ COMPLAINT\_\_\_\_ REQUEST\_\_\_\_ OTHER\_\_\_\_

LOCATION OF THE PROBLEM/COMPLAINT/REQUEST/COMPLIMENT: \_\_\_\_\_

DESCRIPTION: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How would you like a response: Email \_\_\_\_\_ Phone Call \_\_\_\_\_ Letter \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

.....*City of Irrigon Use*.....

TAKEN BY: \_\_\_\_\_ Phone \_\_\_\_\_ Walk-in \_\_\_\_\_ Mail/Email \_\_\_\_\_ DATE/TIME: \_\_\_\_\_

CORRECTIVE ACTION: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ACTION RESPONDED BY/DATE: \_\_\_\_\_